



Conference & Meeting Services



La Place Rendez-Vous has meeting and catering facilities to accommodate up to 300 people. Our main conference room is the Voyageur, 40'x80' and can be subdivided into three separate rooms- Lady Frances, LaVerendrye and Ojibway.

Our Boardroom is furnished with high-back leather chairs and a large oval oak table. The room is suitable for parties of 10 or less.

On the main level, across from the dining room is the Amik room which can accommodate up to 20.

Room Name	Room Dimensions	Square Feet	Capacity (with no tables)	Cost	<u>Services Include</u>
Amik (main floor)	18'x20'	360	35	\$140	✓ Meeting Room Set-Up
Ojibway	22'x40'	880	99	\$175	✓ Wireless Internet
Lady Frances	20'x40'	800	84	\$175	✓ White Tablecloths & Skirts
LaVerendrye	40'x40'	160	166	\$250	✓ Ice Water & Glasses
Frances & LaVerendrye	40'x60'	2400	250	\$350	✓ Pen & Paper
Ojibway & LaVerendrye	40'x66'	2640	265	\$350	✓ Overhead Projector & Screen
Voyageur	40'x80'	3200	312	\$550	✓ Podium & Microphone
Boardroom	12'x20'	240	10	\$140	✓ Speakerphone
					✓ Flip Chart & Markers (\$10 add'l)
					✓ Whiteboard & Dry Erase Markers (\$10)

Room Style Capacities

	BANQUET	RECEPTION	THEATRE	CLASSROOM	BOARDROOM	U-SHAPE	HOLLOW SQUARE
							
Amik	24	20	-	16	12	15	25
Ojibway	62	79	68	30	20	24	30
Lady Frances	60	64	60	32	20	20	25
LaVerendrye	114	146	120	-	-	-	-
Combined (Lady Frances & LaVerendrye)	150	230	184	-	-	-	-
Combined (Ojibway & LaVerendrye)	160	245	190	-	-	-	-
Voyageur	230	292	246	-	-	-	-
Boardroom	-	-	-	-	10	-	-

Meeting & Conference – Information & Policies

- Cancellations of a confirmed event less than 48 hours prior to date, resulting in loss of revenue, may result in cancellation penalty (equal to the room rental charges) should we be unable to resell the function space
- The hotel reserves the right to assign comparable space for the size of the group
- In order to provide you with the best service, we would advise you to submit your menu selections and final event details 30 days prior to the event date
- A guaranteed number of guests must be provided at least 72 hours prior to the event, should no guarantee be received, the hotel will prepare and charge for the original number quoted. You will be billed for the guaranteed number or attendance, whichever is greater
- All charges are to be billed on a single invoice as we are not equipped in the catering facility to handle individual billing
- All food shall be prepared by the hotel. Removal of any food products after a function is prohibited due to health regulations
- Outside food/drink are prohibited and will be discarded with the exception of celebration cakes/cupcakes
- Client agrees to be responsible for any and all liability and damages done to the premises during the time of the actual event, customer's guests and other third parties who present at customer's request
- A \$20 replacement fee (per item) will apply to any damaged linens due to burns, wax, ink, etc.
- La Place Rendez-Vous will not assume any responsibility for the damage or loss of any merchandise or article left on the premises prior to, during or following the event
- Open flames are not permitted in banquet hall
- Smoking on the upper deck is not permitted as per the Smoke Free Ontario Act (2008)
- Bar service will close at 1am
- Accepted payment includes cash, debit, cheque or credit card. There is a 2% processing fee for any credit card charge of \$2000.00 or more
- All food and beverage services are subject to applicable taxes and gratuities
- All changes or information regarding your function must be directed to and confirmed by the Event Manager to be validated

Signature

Date

Event Manager

Date



La Place Rendez-Vous Overview Hotel & Convention Centre • Fort Frances, Ontario, Canada

Accommodation

- 67 guest rooms
- 34 with lakeside balconies or patios overlooking captivating Rainy Lake
- Complimentary high-speed internet access
- Deluxe and whirlpool suites
- Two bedroom cabins with full kitchens, dining and living areas
- Play and stay golf packages
- Free parking

Recreational Facilities

- Memorial Sports Centre
- Energy Fitness

Meetings & Events

- 3800 sq. ft. of event space
- All overlooking beautiful Rainy Lake
- On-site Boise audio visual system
- Full event menu available
- Transformable space to accommodate all types of events

Restaurant & Lounge

- Lakeside dining room open for breakfast, lunch and dinner (open daily 6am-10pm)
- Sandbar lounge and patio (open Sunday 11am-11pm, Monday-Saturday 11am-1am)
- Most popular spot in town Thursday night-Wing Night 70¢ wings

Points of Interest

- Pithers Point Provincial Park
- Laverendrye Parkway
- Great Canadian Mainstreet
- The Logging Tug Hallet
- The Lookout Tower
- Fort Frances Museum
- The Rainy Lake Mermaid
- Emo Speedway
- Rendez-Vous Yacht Club
- Heron Landing Golf Course
- Kitchen Creek Golf Club
- International Falls Golf and Country Club



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